



2017

Main Street - Douglas, MA
October 7, 2017 9:00am - 4:00pm

Vendor Application

Rain or Shine

The cost of a 100 sq. ft. space is discounted to \$50.00 per space if paid (or postmarked) by August 15, Applications received after this date will be \$75.00 per space. Tents and awnings not noted on your application form will not be permitted during the event. To ensure more of public access to your site, all vendors will be on the street, plan accordingly. All applications are considered on a first come, first served basis. All vendors are selected by the committee and selections are made in the best interest of the event. **All decisions of the committee are final.** Vendor Fees are not refundable. Electricity is \$10.00 extra. Set up is between 6:30 am - 8:30 am. **ONLY!** All vehicles will have to be moved by 8:30, **no exceptions.** The surrounding streets, Depot-Pleasant and Main Street will be closed to traffic for safety reasons. **Removal or dismantling of site between 8:30am - 4:00 pm is not permitted.** Please plan accordingly and bring enough stock so you will not sell out. Vendors will supply their own tables, chairs, and displays or anything else needed for setting up their site. All Items to be sold are subject to approval of the Douglas Festival Committee, up to and including the day of the event. Definitely, **NO SILLY STRING, STINK BOMBS, FIREWORKS, DYE OR SPRAY PAINT FOR HAIR ETC.. SNAPPERS, CAP GUNS OR ANYTHING WE WOULD CONSIDER DANGEROUS or MESSY.** Because of entertainment going on all day it is requested that no vendor have a radio or any other sound producing equipment in use. All food vendors must return this application with who is, and what they are serving noted, Food vendors must provide a copy of "serve-safe" certificate, a completed BOH Form, and a separate check for \$25.00 made out to the Town of Douglas with this application. Some exceptions apply, please see *Octoberfest Rules & Regulations* for more information. Please contact us or the Douglas Board of health if you have any questions concerning certifications or Board of Health requirements. **Vendors MUST list everything you plan on selling, giving away, promotional items, raffles, EVERYTHING on your vendor form for insurance liability and to help eliminate duplications of other vendors. Our Committee has the right to request removal of any items not listed on your vendor form. ALL RAFFLES REQUIRE A PERMIT FROM THE DOUGLAS TOWN CLERK. YOU MUST ATTACH A COPY OF THE RAFFLE PERMIT WITH THIS APPLICATION IF YOU PLAN ON RUNNING A RAFFLE. THERE IS NO EXCEPTION.** The rules listed here are not all inclusive. Please read *Octoberfest Rules & Regulations* on reverse side of this application and be sure to keep a copy of these documents for your records.

Please check in at the table next to the ticket booth on the day of the event, before setting up your site.
Make checks payable to THE DOUGLAS FESTIVAL COMMITTEE and send completed form to: Douglas Festival Committee, 29 Depot St Douglas, MA 01516. Checks for the Board of health should be made payable to the Town of Douglas, and sent with this application.

All vendors must consent to and sign this activities release statement.

I, the undersigned, do hereby consent to my participation in Octoberfest in the town of Douglas. I also agree to forever release the Town of Douglas and all its employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in Octoberfest (hereafter called the organizers) from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to myself or property damage resulting from my participation in the Octoberfest event. I also promise, to indemnify, defend, and hold harmless the organizers against any and all legal claims and proceedings of any description that may have been asserted in the past or may be asserted in the future, directly or indirectly, arising from personal injuries to myself, a third party or property damage resulting from my participation in Octoberfest. I further affirm that I have read this Consent and Release Statement and that I understand its contents and purpose. I understand that my participation is voluntary and that I am free to choose not to participate in said programs. By signing this Form, I affirm that I have decided to participate in the Town of Douglas Octoberfest with full knowledge that the organizers will not be liable to anyone for personal injuries and/or damages that I may suffer in participating in Octoberfest event or its activities.

Signature: _____ Date _____

Signature of any other participant/s _____

Please complete the information below:

NAME _____ PHONE _____ EMAIL _____

ADDRESS _____

NO. OF SPACES _____ TENT/Awning _____ ELECTRIC _____

(If using an awning or Tent you MUST provide your own stabilization materials.) (ELECTRIC – You must Read Item 7, Rules & Regulations)

VENDOR/CRAFT _____

(You MUST List everything you plan to Sell, Give Away, Raffle off, or any Promotions you plan on doing. Attach additional sheets if needed)

FOOD – list who is & what you are serving. Do you have "serve-safe" certification YES or NO (circle)

All food vendors must complete a Douglas Board of Health Application (see Rules & Regulations for instructions)

PLEASE NOTE: This application will NOT be accepted or processed unless accompanied by full payment of the site fee. NO EXEPTIONS